



## **BOOKING PROCEDURE**

- Please let us know the number of passengers and your preferred dates of travel so we can check the rate and availability. Please be aware that during peak seasons surcharge applies.
- Kindly send the passport biopage to <u>info@tripcoph.com</u> for booking enlistment as soon as the rate and date have been verified and approved.
- The reservation of a slot(s) requires a non-refundable deposit.
- As soon as the passport copies are received, an invoice will be sent out with all the payment details. If visa is required, all the requirements will also be sent.
- If visa applies, the passport will only be released upon full payment. Availing the package does not guarantee that visa will be granted as approval depends on the assessment and discretion of the embassy.

## **TERMS AND CONDITIONS**

- Rebooking is not possible, and there is no refund for the package. Any unused travel, lodging, tours, or flights are not refundable. Rebooking may only apply in the event of official government cancellations, natural disasters, and force majeure events (war, rioting, civil unrest, industrial disputes, terrorist activity, epidemics, and pandemics). However, please note that admin fees apply.
- Any unforeseen circumstances or changes in the weather may require rearranging the tour's activities or schedule.
- You are going on a group tour where you will always need to stay with the group. You will stay in the same hotel and travel on the same airline, as well as share all land and sea transportation.
- Customers are expected to adhere to any last-minute changes the airline makes to the flight schedule.
- The rates mentioned above are for a room that is shared by two or three individuals. Individuals traveling alone must pay an additional fee.
- The customer accepts the terms and conditions of the tour package by completing the deposit and/or full payment.







